

**Policy 7.01 Implementation Plan  
Jamestown S’Klallam Tribe  
Port Angeles, Port Townsend, Forks CSO**

Implementation Plan				Progress Report
<p><b><u>Goals/Objectives</u></b></p> <p>Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p><b><u>Activities</u></b></p> <p>Provide accurate information to JKT relative to Tribal members in a timely manner.</p> <p>Statistics including JKT Tribal members receiving Basic Food, Medical Assistance, and Childcare.</p>	<p><b><u>Expected Outcome</u></b></p> <p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports.</p> <p>Open communication with Tribal leaders and Program staff.</p>	<p><b><u>Lead Staff and Target Date</u></b></p> <p>Louise Huntingford, Andy Pascua, Diane Mitchell</p>	<p>Port Angeles, Port Townsend, and Forks CSO’s</p> <p>Number of Tribal Members receiving benefits through the CSO’s:</p> <p><b>Food Assistance – 23</b></p> <p><b>Medical – 51</b></p> <p><b>TANF - 4</b></p> <p><b>GAU – 2</b></p> <p>The above number may not be complete due to self-declaration and coding errors.</p> <p>Tribe (Christine Kiehl) will continue to provide information regarding Commodity food Recipients &amp; GA Clients.</p>

<p>Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p> <p>Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>Identify needs of American Indian clients &amp; communities and whether current programs and policies meet these needs.</p> <p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated</p>	<p>Currently the Tribal Liaison is scheduled to be at Jamestown every Wednesday afternoon.</p>	<p>Diane Mitchell</p>	<p>Tribal Liaison provides and coordinates communication between the Jamestown, Lower Elwha, Makah, Quileute, and Hoh Tribes and the local DSHS CSO's that serve them.</p>
		<p>Schedule and hold meetings to improve coordination and communication.</p>	<p>Louise Huntingford, Andy Pascua, Stephanie Del Camp, and Diane Mitchell</p>	<p>JKT has been invited to attend Local Planning Area meetings. They have agreed to an annual 7.01 meeting. The Tribe would like to have Stephanie Del Camp as their third person of contact if a case worker and Tribal Liaison are not available.</p>
		<p>Ensure ease of access with timely updates of the CSO Tribal contact list.</p>	<p>Diane Mitchell</p>	<p>Diane will ensure both entities have a current contact list.</p>
	<p>CSO invited to utilize the Tribal newsletter to disseminate information.</p>	<p>Plan, develop, and implement a series of workshops that would enhance the skills of both entities.</p> <p>Enhanced communication of state services to Tribal members.</p>	<p>Louise Huntingford, Andy Pascua, Diane Mitchell</p>	<p>The Tribes and CSO worked together to develop training that enhanced the skills of both agency's staff. Invitations and participation occurred when slots were available. The CSO has invited the Tribes to a variety of training opportunities which has included Dr Beegle, Government to Government, and Crucial Conversations.</p> <p>Revisions or changes to DSHS programs and services will be shared with the tribal editor to determine if they would like to include it in their newsletter. The tribe</p>

				will put the Port Angeles CSO on their mailing list.
	Provide opportunities for Tribal WorkFirst clients to participate in work experience positions at the CSO	Increase work experience for WorkFirst recipients. Enhanced cultural understanding.	Louise Huntingford, Andy Pascua, Diane Mitchell	This is a position for Tribal TANF clients' to work in the local CSO's that has been filled in the past. Currently, there aren't any Tribal TANF clients working in the Forks, Port Angeles, or Port Townsend CSO's. In the future, this is a viable option that is available.
	Work with tribal members, tribal staff, and community agencies to obtain information about what services are needed and how they should be delivered.	Program needs and concerns of the Native American clients will be identified and addressed.	Diane Mitchell	Tribal Liaison has established contacts with the Jamestown S'Klallam Tribe as part of a concerted effort toward working directly with staff from the Port Angeles and Port Townsend CSOs. Diane attends various tribal functions to be available to provide assistance to tribal members. The Regional Manager, Garnet Charles, from the Indian Policy Support Service Office is permanently housed at the Port Angeles DCFS office.
	Improvement of the ADATSA referral process for Tribal members.	Easier accessibility for Native American clients to chemical dependency treatment.	Louise Huntingford, Andy Pascua, Leslie Eisenhower, Intake Staff	Face to face intake interviews have been waived.
	Port Townsend CSO will communicate with the Jamestown S'Klallam Tribe.	Build a good working relationship, increase information sharing.	Louise Huntingford	The Port Townsend CSOA, Louise Huntingford has developed a stronger relationship with the Jamestown S'Klallam Tribe & continues to extend an invitation to participate in interview panels.

	Implement a process to identify action needed by Native American clients, so that their benefits are not terminated.	Reduced breaks in service for tribal members.	Louise Huntingford, Andy Pascua, Stephanie Del Camp, Diane Mitchell	Tribal Liaison reviews a monthly Native American Eligibility Review Ad-hoc report, and makes client contact as appropriate. Diane also sends a copy monthly to Jessica Payne, Vicki Lowe and Melissa Smith of Tribal Clients who have a review due that month.
	Streamline the application process for tribal members by providing online application training to tribal staff.	Streamline the application process for tribal staff and tribal members.	Louise Huntingford, Andy Pascua, Stephanie Del Camp, Diane Mitchell	The Tribal Liaison took the lead in coordinating an online application review for the Jamestown S'Klallam Tribe. Refresher training will be available upon request. The CSO is also willing to provide an overview of DSHS programs/services whenever requested by the tribes.
	New 7.01 Admin. Policy Training, Tribal TANF Boundary Training and Gov't to Gov't training offered to CSO Staff	Provide training for staff when resources are available.	Louise Huntingford, Andy Pascua , Leslie Eisenhower	Andy and Louise have received the 7.01 Admin. Policy Training. Keep training current for Financial Staff to ensure knowledge of Tribal boundary zones that are applicable for Tribal TANF and WorkFirst jurisdiction as it applies to federal law.

